



Brady Primary School

Charging & Remissions Policy





Aims of Brady Primary School

“All children can learn considerably more”

At Brady Primary School we aim to provide a safe, caring and stimulating environment, which offers opportunities:-

- For everyone within the school to reach their full potential and develop self-worth, self-confidence, the ability to take responsibility for their own individual actions, and resilience.
- For everyone within the school to have a sense of wonder, an enthusiasm for learning and help children to develop as independent thinkers and learners with enquiring minds.
- To encourage and develop a respect and understanding for others.
- To develop all partnerships, small and large, from the individual parent to the wider community and beyond to support children's learning.
- To give children access to a broad and balanced creative curriculum to attain the highest possible standards in relation to prior attainment through assessment, teaching and learning.

Equal opportunities and Inclusion

At Brady Primary school we believe that every child is entitled to equal access to the curriculum, regardless of race, gender, class or disability.

We are committed to promoting learning and teaching environments, for all that embed the values of inclusive educational practices.

Through a child centred approach, we aim to ensure that education is accessible and relevant to all our learners, to respect each other and to celebrate diversity and difference.



1. Introduction.

- 1.1.** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group tuition.

2. Voluntary Contributions.

- 2.1** When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may have to cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3** The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- Visits to museums;
 - Sporting activities which require transport expenses;
 - Outdoor adventure activities;
 - Visits to or by a theatre or company;
 - Musical events;
 - School clubs which require an outlay, e.g. ingredients for cooking club;
 - BRICS – Brady Reception and Infants' Creative Sessions.
- 2.4** People who approach the school with a view to doing voluntary work, and who require a DBS check, will be charged the administration fee (currently £7.50) if the school processes the application.
- 2.5** In the unlikely event that a profit is made on a school trip, including a residential, and it equates to more than £5 per pupil, this will be refunded to parents.

3. Residential Visits.

- 3.1** If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses.

However, we do make a charge to cover the costs of board and lodging. Parents who are in receipt of certain state benefits are exempt from paying the cost of board and lodging.

4. Music Tuition.

- 4.1** All children study music as part of the normal school curriculum. We do not charge for this. Guitar and woodwind music tuition is available from outside providers and payment is made direct to them by parents.



5. Swimming.

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity.

6. After School Clubs.

- 6.1 The school offers many after school clubs. Foundation Sports, an outside provider, runs sports clubs and parents make payments direct to the company. There is no charge for clubs run by staff.

7. Lettings & Concessionary Lettings.

- 7.1 Although non-school use should not be subsidised from the general school budget, it is not the case that costs have to be covered on every single occasion there is non school use. The school may choose to cross subsidise between different users if, for example, there's more than one user in the school at the same time. All that is required is that the costs of non school use are covered in any financial year from sources other than formula funding.
- 7.2 A letting may be defined as "any use of the school building and grounds by parties other than the school and its partners. This may be a community group (such as a dance or sport group), or a commercial organisation (such as Weight Watchers)".

The following activities fall within the corporate life of the school. These activities are not considered to be lettings and costs arising from these uses are therefore a legitimate charge against the school's delegated budget.

- Sporting events or training
- Governing body meetings
- Extra-curricular activities for pupils organised by the school
- School performances
- Family learning
- Parents' meetings
- Friends of Brady meetings
- Friends of Brady organised events

7.3 Types of Lettings

Lettings/hiring charges are based on the following categories:

Type A – school lettings for activities for pupils or their parents and carers that provide educational benefit to pupils, that the school wishes to subsidise.

Type B – community lettings for other community activities that should be made on the basis of full cost recovery.



Type C – private and commercial lettings that will be charged to include a profit element, currently set at **20 %**

Type D – directed lettings, e.g. voluntary non profit organisations undertaking their normal activities during Mon-Fri periods and in school term times only. The charges submitted to the LA are based on the Direct Lettings rate, as detailed in the budget pack. Similar uses also apply for political meetings held in connection with duly declared elections, but political meetings other than in the run up to elections are not directed usage and can be charged in the private/commercial category.

Type E – extraordinary lettings. These lettings are subject to specific terms and conditions that have to be agreed between the hirer and senior staff in advance of the letting taking place.

An example of this is where a third party seeks access to a part of the school site for an agreed period or periods of time. An organisation or person exclusively occupying accommodation or land on a school site for a period may gain security of tenure, so to protect the school and council from this happening an agreement must be drawn up that states the hire may have use of, but NOT EXCLUSIVE use of, the areas of the school they wish to use.

Whatever the type of letting, caretaker hours must never subsidise a letting.

Monitoring, Evaluation and Review

This policy will be reviewed by the Leadership and Management Committee in two years, or earlier if necessary.

Chair of Governors Date 23/5/18

Headteacher Date 25/5/18